

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON AUGUST 26, 2019**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, August 26, 2019, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, Micki Spears, and  
Tinette Underwood  
Also present: Dr. Mimi Webb, Bruce Helwagen, Nick Hendricks, Kathy McFadden,  
and Karen Royer

Visitors (who signed in): None

Public Participation

None

19-111 Approval of Minutes of Regular Meeting on July 22, 2019

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve minutes of Regular Meeting on July 22, 2019 as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
(Mr. Fleak stepped out of the meeting)

19-112 Financial Report and Report of the Interim Treasurer

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for July 2019

Investments for July 2019

Investments - General

Star Ohio	\$ 11,233,519.64
5/3 Securities	500,000.00

Investment Interest - General

Star Ohio - General	23,148.77
US Bank	208.29
5/3	7.82

Investments – Building Project

Star Ohio Bond Retirement	137,494.88
Star Ohio LFI	6,858,615.43
Star Ohio Local Share	4,452,859.71

Star Ohio State Share	4,654,411.14
5/3 Securities Local Share	999,139.73

Investment Interest – Building Project

Star Ohio Bond Retirement	281.88
Star Ohio LFI	8,486.74
Star Ohio Local Share	7,301.00
Star Ohio State Share	9,405.19
5/3 Securities Local Share C.D.'s	11,069.73
5/3 Securities LFI C.D.'s	16,376.96

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Cincinnati Floor Company	\$ 3,000.00
Cincinnati Public Schools	1,632.81
Cincinnati Public Schools	1,765.20
Ennis Britton Co., LPA	1,851.00
Enquirer Media	172.00
Hudl	2,008.32
McGowan Governmental Underwriters	29,481.00
Otis Elevator Company	5,501.37
Mike Radtke	133.00
Scarlet & Gray	5,746.05
Trophy Awards	8.00
Universal Transportation	174.00

Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

Superintendent and/or designee is authorized to purchase food for needy children. It is established that this amount be set at a maximum of \$1,500 per school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-113 Employment

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve employment of the following:

Certified Teacher

Tyler Estep, Physical Education Teacher, Bachelor's Degree, Step 1, Tuesday-Friday, for the 2019-2020 school year

Supervisor of Nursing Services

Lori Dent, Supervisor of Nursing Services, effective August 13, 2019, for the 2019-2020 school year, at a salary of \$53,000

St. Bernard Elementary Substitute Summer School Tutor

Sarah Girard, substitute summer school tutor, to provide elementary summer school intervention at St. Bernard Elementary, Tuesday-Thursday, June 18, 2019 to June 27, 2019, and July 9, 2019 to July 18, 2019, up to 7 hours per week

Classified Substitute

Dennis Durham, classified substitute, for the 2019-2020 school year

Revision to Auxiliary Personnel's Contract for St. Clement School

Revise Sarah Germano's teaching contract for the 2019-2020 school year, to Masters Degree, Step 7, 174 days

Crossing Guard

Amanda Lundy, Crossing Guard at St. Bernard Elementary, for the 2019-2020 school year, at a rate of \$11 per hour, 2 hours per day on student days, effective August 19, 2019

Additional Supplemental Positions

Approval of all certified staff to fill the following positions on an as-needed basis, as assigned by the building principal and Superintendent, for the 2019-2020 school year, per the SBEPEA Master Contract, at an hourly rate of \$27.04:

Curriculum Development

Curriculum Writing

Detention

Enrichment

Home Instruction

Homework Assistance

Wednesday School

Tutors

Other Extra Duties

Consultants

Approval of the following consultants on an as-needed basis for the 2019-2020 school year as listed. All consultants will be paid with grant funds and federal dollars.

Ruth Mitchell, \$90 per hour (not to exceed \$12,000)

Kathy Raftery, \$75 per hour (not to exceed \$10,000)

Donna Brigger, \$75 per hour (Roger Bacon High School)

Building Level PBIS Coordinators

Approval of the following as Building Level PBIS Coordinators for the 2019-2020 school year, with each receiving a \$1,000 grant-funded stipend:

Erin Sprague – Elmwood Place Elementary

Katie Fitzpatrick Fath - St. Bernard Elementary

Regina Jasinowski – High School

### Tutors

Approval of the following as Tutors for the 2019-2020 school year:

Ellen Douglas, SBE, up to 25 hours per week, Title I  
Melynda Fisher, SBE, up to 25 hours per week, Title I  
Kimberly Uetrecht, SBE, up to 25 hours per week, Title I  
Tracy Wheeler, SBE, up to 25 hours per week, Title I  
Jenny Manion, EPE, up to 25 hours per week, Title I  
Bonnie Payne, EPE, up to 25 hours per week, Title I  
Andrea Warren, EPE, up to 25 hours per week, Title I  
Catherine Crowley, EPE\*, Title I  
Jennifer McCoy, EPE\*, Title I  
\*Tutors will job share. Combined total not to exceed 25 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

### 19-113 Supplemental Contracts – 2019-2020

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2019-2020 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Becky Balzer	LPDC	N/A
Leslie Koehl	LPDC	N/A
Wendra Tuell	LPDC	N/A
Danielle Volk	LPDC	N/A
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental H.S.	5
Regina Jasinowski	Choral H.S.	4
Christina Kowalski	Choral Elementary	5
Brenda Schildmeyer	Resident Educator Specialist	5
Becky Balzer	Student Council – EPE	5
Erin Cupito	Student Council – SBE	5
Kristin Woosley	Student Council – HS	3
Nicole Wall	Drama – HS	4
Michael Radtke	12 <sup>th</sup> Grade Class Advisor	5
Lindsey Louis	11 <sup>th</sup> Grade Class Advisor	5
Mackenzie Barrott	11 <sup>th</sup> Grade Class Advisor	2

Brett Kies	10 <sup>th</sup> Grade Class Advisor*	2
Regina Jasinoski	10 <sup>th</sup> Grade Class Advisor*	2
Harry Steinkamp	National HS Honor Society	2
Teri Goettelman	National Jr. High Honor Society	5
Tricia Hoog	Titans Plus*	5
Danielle Volk	Titans Plus*	5
Marcus Hanrahan	Yearbook	3
Mackenzie Barrott	Counselor Extended Service	15 days
*1/2 stipend		

The motion passed by the following roll call vote:

Yes – Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
 Abstain – Mrs. Radtke

19-114 Approval of Resolution and Supplemental Athletic Contracts for 2019-2020

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Craig Black	Junior High Football	3
Quincy Curry	Junior High Cross Country	2
Quincy Curry	Varsity Girls Basketball	4
Jennifer Johnson	8 <sup>th</sup> Grade Volleyball	2

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-115 Employment of Treasurer Consultant

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ Karen Royer as a Treasurer Consultant for up to 5 hours per week, effective September 1, 2019 through June 30, 2020. Compensation will be in accordance with previously approved Interim Treasurer agreement.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-116 Approval of Bus Schedules, Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils, and Bus Lease Agreement

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Bus schedules for the 2019-2020 school year as presented

Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8);

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a “Certification of Transportation;” and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2019-2020 school year only.

Bus Lease Agreement

Approval of bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools for the 2019-2020 school year as presented

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-117 Approval of Handbooks

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following handbooks as presented:

Elmwood Place Elementary Student Handbook  
St. Bernard Elementary Student Handbook  
St. Bernard-Elmwood Place Jr./Sr. High School Handbook  
St. Bernard-Elmwood Place Jr./Sr. High School Athletic Handbook

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood  
Abstain – Dr. McMullan

19-118 Approval of Professional Services Agreement with Cincinnati Children's Hospital Medical Center

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the Professional Services Agreement with Cincinnati Children's Hospital Medical Center as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Committee Liaisons – Marc Fleak and Tinette Underwood
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Business Liaison – Tinette Underwood
8. President's Report – Linda Radtke
9. Superintendent's Report - Dr. Mimi Webb
10. Building Project Update – Bruce Helwagen
11. Strategic Plan – Dr. McMullan and Tinette Underwood

19-119 Executive Session to Consider the Employment of a Public Employee or Official

Mrs. Underwood made a motion, seconded by Dr. McMullan, to enter Executive Session at 8:06 p.m. to consider the employment of a public Employee or Official.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Regular session reconvened at 8:33 p.m.

19-120 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Meeting adjourned at 8:34 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date